



Denali Commission
510 L Street, Suite 410
Anchorage, AK 99501

907.271.1414 tel
907.271.1415 fax
888.480.4321 toll free
www.denali.gov

Denali Training Fund Quarterly Progress Report

Funds for this project are provided by the USDOL and the Denali Commission and managed, in partnership, by the Alaska Department of Labor and Workforce Development.

Name of Organization: New Frontier Vocational Training Center	
Name of Project: Denali Youth – Career Skills Institute (CSI) for Youth Employability Skills (YES) program	
Reporting Period: 04/11/08 – 06/30/08	
Contact Person: Loretta Knudson-Spalding	
Contact Number: 907-262-9055	Email Address: Loretta@aecak.org
Expenditures to date: \$12,843.15	
Certification: I certify that the information in this report is current, correct and true and in accordance with the terms and conditions of the agreement.	
Signed by: <u>Loretta Knudson-Spalding</u>	
Dated <u>June 23, 2008</u>	

1. In a few sentences, please describe the scope of your project:

The Career Skills Institute - CSI project will target youth (ages 14-24) from the Kenai Peninsula. For the first phase of the pilot project the CSI Team will work with the Kenaitze Indian Tribe and Amundsen Educational Center to recruit and train staff and youth in the YES model. All youth who participate will complete comprehensive career assessments, develop a career plan/portfolio, become familiar with Department of Labor services and internet resources, including ALEXsys and AKCIS; develop work ready job skills, including development of (resumes, applications, and interview skills, etc.) Each youth may receive a Certificate of Employability to insure potential employers the youth has demonstrated competency in a set of work ready skills. In addition all participants will have access to drug and alcohol awareness and will have been prescreened to become drug/alcohol free employees.

2. Project Activities for this Reporting Period:

Describe the grant activities that happened during this report period. Include planning, advertisement and/or training performance that occurred this quarter? List any accomplishments achieved. (Attach advertisements if applicable)

The CSI Career Skills Institute was held at New Frontier Vocational Technical Center June 2-6, 2008. Twenty one students completed the program, which included many guest speakers and lots of career awareness training. A website was developed www.csicareerskillsinstitute.com/photos.html and the students were to blog their experiences. The will be used to track progress of their summer work experiences. All youth took a career assessment, were introduced to WIN for Workkeys, Registered with AKCIS and Alexysis, filled out a resume and practiced interview skills. Students are working with the Kenaitze Indian Tribe (8) , Arctic Slope Regional Corp (ASRC) (3), Amundsen Educational Center (1), McDonald's (2), and several other students are volunteering or waiting for potential employment.

3. Scheduled Project Activities/Important Dates for next quarter:

Describe your planned activities and training for next few months. Please include important dates like graduation, site visits, travel, job fairs, etc.

June 9 – August 15 – site visits to assess student work experiences and progress toward the Certificate of Employability.

July 8-10, 2008 Gerry McDonaugh, Division of Business Partnerships Site Visit

July 29-30 – Math Marathon with Arva Carlson – Ninestar

August 19 – Soldotna Chamber of Commerce – Presentation of Certificate of Employability to qualified students.

4. a. How many are in your training program during this reporting period? **21**

b. How many people have been trained and/or certified to date from this grant?

21

(Please complete form below.)

5. Please list complete the list by putting the community to which each individual trained is from, the type of training and certification, the graduation date and who will employ them upon completion of training.

Community where trainee lives	Type of Training/ Service	Type of Certification to be earned/earned	Dates of training	Graduation Date	Employment commitment after training is complete
Ryan Burow	CSI	Certificate of Employability	June 2-6 CSI Camp June 9 – August 15 – work experience/ other	August 19, 2008	Amundsen Educational Center
Sylvia Andrew	“ “	“ “	“ “	“ “	“Arctic Slope Regional Corporation (ASRC)“
Kaleigh Hansen	“ “	“ “	“ “	“ “	“““
Eva Henry	“ “	“ “	“ “	“ “	“ ASRC“
Heidi Herrmann	“ “	“ “	“ “	“ “	“KIT “
Howard Jackson	“ “	“ “	“ “	“ “	“ ASRC“
Jasmine Koster	“ “	“ “	“ “	“ “	“KIT Enviromental “
Shannon McConnell	“ “	“ “	“ “	“ “	“KIT Cultural“
Brett Meyer	“ “	“ “	“ “	“ “	“ “
Caleb Murray	“ “	“ “	“ “	“ “	“““
Lawrie Murray	“ “	“ “	“ “	“ “	“
Donna Nash	“ “	“ “	“ “	“ “	“McDonald’s “
Shana Neakok	“ “	“ “	“ “	“ “	“ McDonald’s“

Joshua Pavloff	“ “	“ “	“ “	“ “	“ Whitey’s Music“
James Starkloff	“ “	“ “	“ “	“ “	“ KIT Environmental“
Lawrence Starkloff	“ “	“ “	“ “	“ “	“ KIT Housing“
Dillon Stuart	“ “	“ “	“ “	“ “	“KIT Housing “
Kyle Stuart	“ “	“ “	“ “	“ “	“KIT Music “
Alyssa Subera	“ “	“ “	“ “	“ “	“ “
Andrea Takak	“ “	“ “	“ “	“ “	“ KIT Housing“
Jonathon Wilson	“ “	“ “	“ “	“ “	“ KIT Fishery“

Please copy and use another sheet if you need more spaces.

6. Please identify any problems or changes in your training project that will affect the budget, scope or timeline of the project. Is your training on schedule? What are the reasons for any difficulties or delays? Are you over budget/under budget? Have you had to change the initial scope?

The training is on schedule – the initial institute was held June 2-6 and students are working at various jobs in the community. We are on track with our budget at this time. We may change the initial scope to include a mini-construction camp. We received a small grant from Alaska General Contractors to build 2 greenhouses. We are trying to set up a time when CSI students can compete in teams of girls versus boys to build the greenhouses to sell. Any proceeds will be used to do the project again next year. The only Denali funds that may be needed would be to pay an instructor to oversee the project.

Please provide an explanation to this change and your resolution to the variance.

7. How are you or will you be evaluating the individuals being trained to ensure competency, skill level and understanding? (Testing, assessment, etc)

All youth were tested through AKCIS for a career assessment. Youth took one WIN test and it has been recorded in their files. A Math Marathon with Arva Carlson will be held July 29-30 to increase math skills for youth who need to improve their skills based on the WIN assessment. Employers are filling out weekly and monthly evaluations and we will be visiting job sites on a regular basis to check student progress.

8. Please identify areas that we can assist you in the future. Ongoing funding.